

4.3 Management of Institutional funds

i Amalgamated Fund (Chapter-XLII) fund of students by whatever name they may be called, shall be kept separate from other funds of the college, and a separate account shall be maintained of these funds under the title of amalgamated Fund. Rs 150 will be collected from the students for six months.

The amalgamated fund shall be administered solely by the Principal in the case of college affiliated to or maintained by the university in consultation with the representatives of the staff and the students, as case maybe, shall have powers in regard to its utilization for the welfare of students.

[illegible]

Building fund: this fund will be collected from the students @ Rs 10/-per month. And partial can be utilized for maintenance of the building and infrastructure etc.

PTA fund: this fund is also collected from the students, whenever they get admission. Fund will be managed and controlled by the elected executive body. There are numerous funds that are collected from the student at the time of Admission.

ii. Periodic audit:

Periodic audit for the different funds are being conducted by the College Bursar internally and if there is any flaw found in purchase procedure that to be brought in the notice of head of the institution

For PTA a local audit through qualified person is being conducted for check and balance. Other funds will be audited by the team of State audit department.



Atal Bihari Vajpayee Government Degree College Takipur

District Kangra, Himachal Pradesh, Pin Code 176038

Phone No. 01892-292405, Email id: principalgctakipur@gmail.com

No. EDN/GDC-Takipur(KGR)

Dated: 05th June, 2025

Funds utilization during session (2024-25)

Sr.No	NAME OF FUNDS	Income	Exp.	Used %
1	AMALGAMATED Fund	65,302.00	148770	227.82
2	COMPUTER AND IT Fund	6,254.00	11550	184.68
3	HOUSE EXMINATION Fund	16,352.00	18904	115.61
4	ID Card Fund	1,841.00	1645	89.35
5	LIBRARY SECURTY Fund	66,255.00	71408	107.78
6	Practical (BOTANY) Fund	2,939.00	2666	90.71
7	Practical (ZOOLOGY) Fund	2,940.00	2554	86.87
8	PTA Fund (Cash Book)	1,89,516.00	409133	215.88
Total		3,51,399.00	6,66,630.00	189.71

Note:-

It is certified that during the year the amount collected has been maximum utilized (More than 90%) and the balance expenditure taken from opening balance of the particular fund.

Principal
Govt. Degree College
Takipur (Kangra) H.P.
Pin - 176038

ATAL BIHARI VAJPAYEE GOVERNMENT DEGREE COLLEGE TAKIPURRECEIPTS AND PAYMENT ACCOUNT OF PTA FOR THE YEAR ENDED 31st MARCH 2025

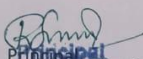
RECEIPTS	AMOUNT ₹	PAYMENTS	AMOUNT ₹
To Balance b/d (Opening balance)	5,40,108.60	By Salary	1,84,800.00
To Receipts	1,77,466.00	By Repairs and Renewals	14,750.00
		By Office Equipment	22,000.00
		By Telephone Charges	7,866.00
		By Office Expenses	78,268.00
To Interest	13,171.00	By Electricity Charges	41,388.00
		By Labour Charges	8,119.00
		By Refreshment	2,667.00
		By Misc. Expenses	49,275.00
		By Balance c/d (closing Balance)	3,21,612.60
	7,30,745.60		7,30,745.60

AUDITOR'S REPORT

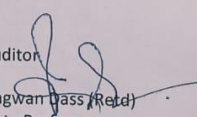
I have audited the above Receipt and payment account of PTA of Atal Bihari Vajpayee Government Degree College, Takipur(H.P.) for the period ended 31st March, 2025 and state that the same exhibits a true and fair view of the affairs of receipts and payments of PTA according to the explanation given and shown by the books of account.

Place: Takipur

Date: 05/06/2025


Principal
Govt. Degree College
Takipur (Kangra) H.P.
PIN-176038

PTA Auditor


Dr. Bhagwan Dass (Retd.)
Associate Professor,
Department of Commerce.

iii. Settlement of bills and advance:

There is a provision for settlement of Advance raised by any committee or teacher in charge. Every advance must be submitted and settled within three months form the date of advance raised. Every bill and advance will be settled well in time.

Sanction SlipV.N.O
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Sr. No.200.....

Govt. College, Takipur (Kangra) H.P.

Principal Madam,

Kindly sanction Rs.2880/-.....

(Rupees Two Thousand, Eight hundred and Eighty.....)

Out of Fund / Grant for the purpose of

For Purchasing Crockery on occasion of

Detail of expenditure : Annual function - mch 2025

Recommended :

Incharge

Prof. Suresh Kumar

(Bursar)

Bursar

Atal Bihari Vajpayee

Govt. Degree College, Takipur

Distt. Kangra (H.P.)

Deptt. of

Date 10/03/2025

Sanctioned / Not Sanctioned

Principal

Principal
Atal Bihari Vajpayee
Govt. Degree College, Takipur
Distt. Kangra (H.P.) - 17


Atal Bihari Vajpayee Government Degree College Takipur

District Kangra, Himachal Pradesh, Pin Code 176038

 Phone No. 01892-268056, Email id: principalgctakipur@gmail.com

MF

No. EDN/GDC-Takipur(KGR)/A-19/2024-25

 Dated: 10th Mar, 2025

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To

The Branch Manager,

Subject: Regarding Money Transfer through RTGS/NEFT.

Sir,

You are requested to transfer Rs. 2,880 /- (Rs. Two Thousand Eight Hundred and Eighty only) from A/F Fund Account No. 9835000100009575 of this institution, details of account are given below.

 (HPTR RTGS)
RTGS/NEFT ADVICE

Sr. No.	Name of beneficiary	IFSC Code of Bank	Bank Name	Account No.	Amount (Rs.)
1	M/S Subhash Chand Aggarwal	PUNB0025000	PUNJAB NATIONAL BANK	0250008700004060	2,880/-
Total					2,880/-

Amount in Words:- (Rs. . Two Thousand Eight Hundred and Eighty only)

Encls:

- 1) Cheque of amounting to Rs. 2,880/- (No. 529218 & dated 10/03/2025).

Principal

 Principal
Atal Bihari Vajpayee
Govt. Degree College, Takipur
Distt. Kangra (H.P.) - 176038

Copy to

(1) Guard File.



Principal

 Principal
Atal Bihari Vajpayee
Govt. Degree College, Takipur
Distt. Kangra (H.P.) - 176038



310-311

Atal Bihari Vajpayee Government Degree College Takipur
 District Kangra, Himachal Pradesh, Pin Code 176038
 Phone No. 01892-268056, Email id: principalgctakipur@gmail.com

No. EDN/GDC-Takipur(KGR)/A-19/2023-24

Dated: 8th July, 2024

To

The Branch Manager,
 PNB Daulatpur, Dist. Kangra.

Subject: Regarding Money Transfer through RTGS/NEFT.

Sir,

You are requested to transfer **Rs. 10,330/- (Rs. Ten Thousand Three Hundred Thirty Only)** from PTA Fund Account No. 9835000100009584 of this institution, details of account are given below.

(HPTR RTGS)
 RTGS/NEFT ADVICE

Sr. No.	Name of beneficiary	IFSC Code of Bank	Bank Name	Account No.	Amount (Rs.)
1	KEYNCODE Solution, Dharamshala, Kangra	UCBA0002603	UCO BANK DARI	26030210000700	Rs.3,400/-
2	Imperial Printing Press, Dharamshala, Kangra	SBIN0000634	SBI Kotwali Bazar	31003752061	Rs. 6,930/-
Total					Rs. 10,330/-

Amount in Words:- (Rs. Ten Thousand Three Hundred Thirty Only)

Encls:

- 1) Cheque of amounting to Rs. 10,330/- (No. 455958 & dated 08/07/2024).

Principal
 Atal Bihari Vajpayee
 Govt. Degree College, Takipur
 Dist. Kangra (H.P.)
 D.D. Code - 280

Copy to
 Guard File.



Principal
 Atal Bihari Vajpayee
 Govt. Degree College, Takipur
 Dist. Kangra (H.P.)
 D.D. Code - 280

District Kangra, Himachal Pradesh, Pin Code 176038
Phone No. 01892 262222

No. EDN/GDC-Takipur(KGR)/Purchase/2023-24

dated: 6th July, 2024

Bills were received from M/S Imperial Printing Press, Dharamshala, Dist. Kangra on the account of "Magazine 2023-24", amounting to Rs. 6,930/- vide bill No. 001091/29.06.2024 & M/S KEYNCODE Solution, Dharamshala, Dist. Kangra vide bill No. -dated 06-07-2024 amounting to Rs. 3,400/- on account of College Web Site Hosting charges.

The Purchase Committee has checked & verified the bill and expenditure pertaining to this bill, hence recommends for releasing the payment of above said bill amounting to Rs. 10,330/- Out of PTA Fund, after fulfill all codal formalities.

Therefore, your good self is requested to necessary approval/sanction sanction for releasing above said bill amount.

1. Prof. Suresh Kumar, AP (Physics)

2. Dr. Ashwani Kumar, AP(Hindi)

3. Dr. Sunil Kumar, AP(Chemistry)

4. Prof. Lekh Raj, AP (History)

5. Mr. Janak Raj, Clerk

Bursar

Bursar
Atal Bihari Vajpayee
Govt. Degree College, Takipur
Distt. Kangra (H.P.)

Counter Signature (Principal)

Atal Bihari Vajpayee
Govt. Degree College, Takipur
Distt. Kangra (H.P.)
D.D.O. Code - 280

V-1170
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Imperial Printing Press

GSTIN - 02AEFP0414C1ZD

TAX INVOICE
Original Copy

Bill ☐ Cash Memo ☒

Kotwali Bazar, Gurudwara Road
Dharamshala, Distt. Kangra (H.P.)-176215
Tel.: 01892-222390
Mob: 98170-22390, 98166-22390
98050-22390 (Shop)
Email: ippsdla@gmail.com
Web: www.imperialpress.in

Billing To:
Muzicipal Atal Bihari Vajpayee Govt.
Degree College Takipur

Date: 29/6/2024 **IPP-Bill No.:** Nº 001091

S. No.	Item Description	HSN	Qty.	Rate Per Item	TOTAL Taxable Value	GST Free	CGST		SGST / IGST	
							Rate	Amount	Rate	Amount
	Printing of 22 Additional Black & White Pages for College Magazine GYANRUPA 2023-24 (300 Magazines)									
	22 pages @ 1/- Page per Book 22 x 1 = 22		300	22	6600 = ∞					
Total					6600 = ∞					
E.O.F.										
OUR BANK DETAILS: State Bank of India, Kotwali Bazar, Dharamshala Branch A/C No. 31003752061 IFSC SBIN0006334					Freight & Packaging					
*In case of Bank Transfers, kindly inform us the same day with bill no. details. Declaration: 1. All disputes are Subject to Dharamshala Jurisdiction only. 2. Interest @ 18 % will be charged from the date of bill in case payment is not made within 7 days.					Total Invoice Value (in Figures)					
(in Words) Rupees Six Thousand Nine Hundred Thirty only					R.S. 6930/-					
Customer's Sign. & Mob. No.						For Imperial Printing Press				