

4.7 Regular updation of service books/service records.

Ministerial staff of the college regularly updates the service book and service records of all teaching and non-teaching staff members as per the direction of department of higher education and college authority.

1	2	3	4	5	6	7
Name of Post	Whether substantive or officiating appointment Permanent or Temporary	If officiating state or substantive appointment in which Service Units for Pension Under Act 371 CSR	Pay in substantive Post	Additional Pay for Officiating	Other Emoluments Falling under the Pay	Date of Appointment
One Post of Assistant Registrar in Pay Scale Rs. 5770-182400-	Sub.	devel to C.M.O.S	64900	—	64900	01.06.2004
		devel to A.C.C.O.	66800	—	66800	01.06.2022
NB Partially (25%) withdrawn from It is certified that withdrawn of partially withdrawn in c/o Mr. Sunil Kumar, A.P. RANNO, 11017517208 (25%) and hereby submitted through Treasury Office Kalga via this Office letter No. 1406-Telipura (Kop) 2-5/2024-25/52 dated 1st March, 2025. Principal Atal Bihari Vajpayee Govt. Degree College, Talga Distt. Khamra (H.P.) D.D.O. Code - 290 01/02/2025						

8	9	10	11	12	13	14	15
Signature of Government Servant	Signature & Designation of the head of the office or other attesting officer in the job	Date of Termination Appointment	Reason of Termination such as pension transfer dismissal etc.	Signature of the head of office or other attesting officer	Name and Duration of leave taken	Allocation of period of leave on average pay up to four months for which leave salary is payable to another Government	Signature of the head of the office or other attesting officer
ABVGDC Talga	ABVGDC Talga	21/05/21					
Exempted from Passing Hindi Paper of Departmental Examination In compliance to the Director of Higher Education vide letter No. EDN-HE (8) B(12)-2502-kmd.6-p. Exemption dated 27th December, 2023, Dr. Sunil Kumar is hereby exempted from Passing Hindi paper of the Department Examination as they he has already passed the Hindi paper in the matriculation. Departmental Examination Roll No. 14112304337 & Date of Passing: 18/02/2023 Exercised option to count service for Pensionary (Pensionary) benefits under the CCS (Pension) Rules, 1972 in view of Hon'ble Apex Court Judgment dated 07/08/2023 in SLP (C) No. 10399/2020 titled the State of H.P. Vs. Shri. Shree Devi & Connected cases, on 26/06/2024 hence attached with service book. Service verified w.a.f. to 26-06-2024 as per Pay B/S/ acquittance pay roll and other relevant record maintained in the office. Principal ABVGDC Talga							

4.8 Timely submission of ACRs.

Yes, the ACRs of all teaching and non-teaching staff timely submitted by the college authority to the further correspondence.



Atal Bihari Vajpayee Government Degree College Takipur
District Kangra, Himachal Pradesh, Pin Code 176038
Phone No. 01892-292405, Email id: principalgctakipur@gmail.com

No. EDN/GDC-Takipur(KGR)/ACR/E-6/2024-25/655

Dated: 30th May, 2025

To

The Deputy Director of Higher Education,
Kangra at Dharamshala, Dist. Kangra-176215.

Subject: Submission of the ACRs and Work & Conduct for the session 2024-25.

Sir,

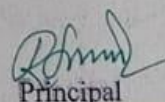
Please find enclosed herewith the ACRs and Work & Conduct in respect of the Assistant Librarian & Ministerial Staff, Atal Bihari Vajpayee Govt. Degree College Takipur District Kangra for the session 2024-25.

Sr No	Name	Designation	Sessions
01	Smt. Savita Kumari	Assistant Librarian	ACR 2024-25
02	Smt. Sudrshna Kumari	Assistant Librarian	ACR 2024-25
03	Janak Raj	Senior Assistant	ACR 2024-25
04	Smt. Kiran Devi	Peon-cum-Chowkidar	Work & Conduct 2024-25
05	Smt. Anita Kumari	Peon-cum-Chowkidar	Work & Conduct 2024-25
06	Sh. Kuldeep	Peon-cum-Chowkidar	Work & Conduct 2024-25
07	Sh. Malkeet Singh	Peon-cum-Chowkidar	Work & Conduct 2024-25
08	Sh. Amrik Singh	Peon-cum-Chowkidar	Work & Conduct 2024-25

It is for your kind consideration and further necessary action please.

Enclosures:

- 1) 03 ACRs and 05 Work & Conduct.

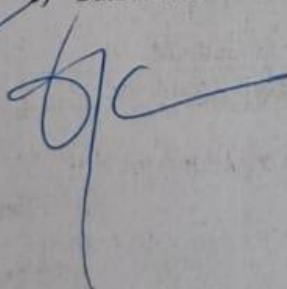

Principal

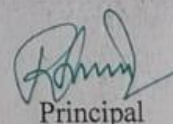
Atal Bihari Vajpayee
Govt. Degree College, Takipur
Dist. Kangra (H.P.)
D.D.O. Code - 289

Endst. No. Even

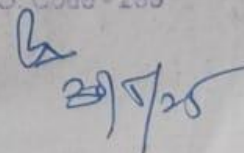
the dated 30/05/2025

- 1) Guard File.




Principal

Atal Bihari Vajpayee
Govt. Degree College, Takipur
Dist. Kangra (H.P.)
D.D.O. Code - 289


29/5/25

4.9 Prompt response to official correspondence.

Yes, prompter responses always given by the college authority to corresponding officials well in time.

 **Atal Bihari Vajpayee Government Degree College Takipur**
District Kangra, Himachal Pradesh, Pin Code 176038
Phone No. 01892-268056, Email id: principalgctakipur@gmail.com

No. EDN/GDC-Takipur(KGR)/E-4/2023-24/233 Dated: 10th August, 2024

To
The Director of Higher Education,
Himachal Pradesh, Shimla-01.

Subject: Regarding staff position and student enrollment (2023-24).

Sir,

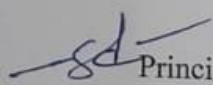
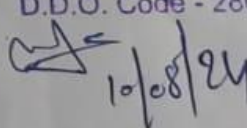
Kindly refer to your office letter vide No. EDN-HE(8)2024-Rationalization, dated 9th August, 2024, regarding the subject cited above. In this regard, please find enclosed herewith the prescribed proforma (Annexure-A) for the subject cited above in respect of Atal Bihari Vajpayee Govt. Degree College Takipur, Dist. Kangra. It is also certified that the information/data given in the proforma is correct.

It is for your information and further necessary action please.

Encls:
1) Annexure-A


Principal
Atal Bihari Vajpayee
Govt. Degree College, Takipur
Distt. Kangra (H.P.)
D.D.O. Code - 280

Copy to :
1) Guard File.


Principal
Atal Bihari Vajpayee
Govt. Degree College, Takipur
Distt. Kangra (H.P.)
D.D.O. Code - 280

10/08/24



Atal Bihari Vajpayee Government Degree College Takipur

District Kangra, Himachal Pradesh, Pin Code 176038

Phone No. 01892-268056, Email id: principalgctakipur@gmail.com

Ref.EDN GC Takipur/G-17/2023-24/153

Dated 13-06-2024

To

The Director of Higher Education,
Himachal Pradesh Shimla-171001.

Subject:- Regarding Notice for comments and hearing the status of Special School, Inclusive Education and guidelines on homeschooling across the State/UTs.

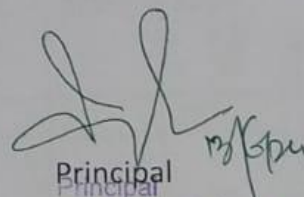
Sir

In compliance to your office letter vide No. EDN-HE(9)3-42/210, dated 13th June, 2024, regarding the subject cited above,

In this regard, kindly find enclosed herewith the proforma for the desired information of the provisions of accessibilities made in Colleges including field offices for the Persons with Disabilities in respect of Atal Bihari Vajpayee Govt Degree College Takipur, Dist. Kangra, for your information and further necessary action please.

Encls:

1) Proforma.


Principal

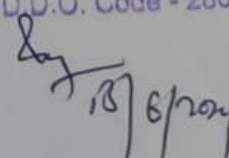
Principal
Atal Bihari Vajpayee
Govt. Degree College, Takipur
Distt. Kangra (H.P.)
D.D.O. Code - 280

Copy to :-

1. Guard File


Principal

Principal
Atal Bihari Vajpayee
Govt. Degree College, Takipur
Distt. Kangra (H.P.)
D.D.O. Code - 280


13/6/2024



Atal Bihari Vajpayee Government Degree College Takipur

District Kangra, Himachal Pradesh, Pin Code 176038

Phone No. 01892-268056, Email id: principalgctakipur@gmail.com

No. EDN/GDC-Takipur(KGR)/E-4/2023-24/280

Dated: 12th September, 2024

To
The Director of Higher Education,
Himachal Pradesh, Shimla-01.

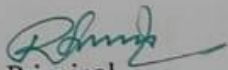
Subject: Regarding Rationalization of LA, JLA, SLA and Tabla Vadak.

Sir,
Kindly refer to your office letter vide No. EDN-H(8) B(1)-9/2024-Rationalization, dated 11th September, 2024, regarding the subject cited above. In this regard, please find enclosed herewith the prescribed proforma (Annexure-A) for LA, JLA & SLA and (Annexure-B) for Tabla Vadak in respect of Atal Bihari Vajpayee Govt. Degree College Takipur, Dist. Kangra.

It is for your information and further necessary action please.

Encls:

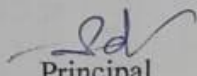
1) Annexure A & B.


Principal

Principal
Atal Bihari Vajpayee
Govt. Degree College,
Distt. Kangra (H.P.)
D.D.O. Code - 280

Copy to :

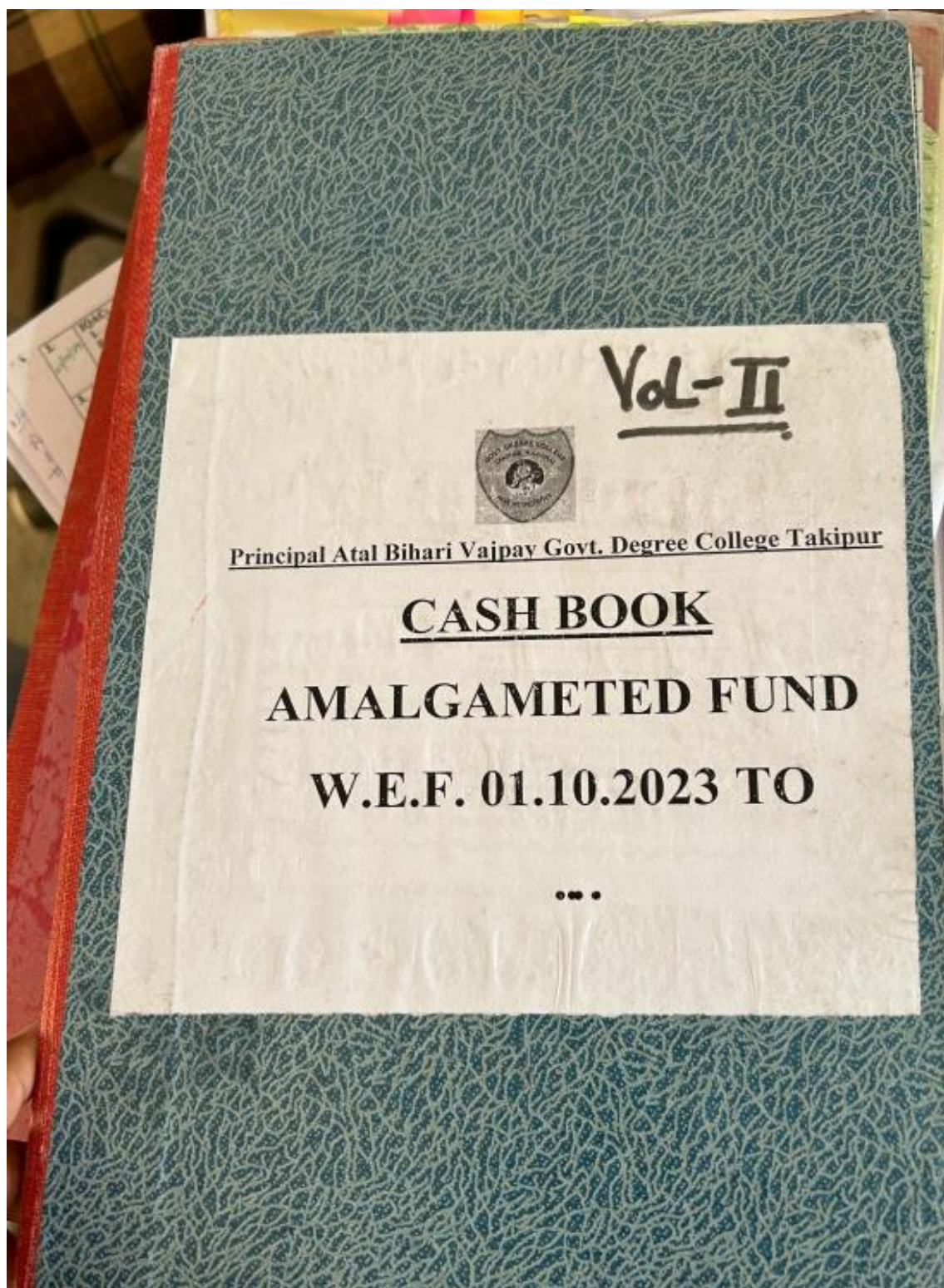
1) Guard File.


Principal
Principal
Atal Bihari Vajpayee
Govt. Degree College,
Distt. Kangra (H.P.)
D.D.O. Code - 280

72/09/2024

4.10 Proper maintenance of official record (Cash books/stock register, fund register, leave records, fine funds etc.)

Yes, all official record like cash books/stock register, fund register, leave records, fine funds etc. are always updated by the concerned ministerial staff and such record are verified by the college Bursur and finally approved by the college Principal official process.



Fund Register

September 2023

INCOME

Date	Class	1st Instalment	2nd Instalment	3rd Instalment	Total	Sig. Of Teacher Incharge	Remarks
11/9/23	44	1200	—	—	1200		
4/9/23	30/inst	930	—	—	930		
4/9/23	44	150	—	—	150		
6/9/23	"	300	—	—	300		
7/9/23	"	300	—	—	300		
8/9/23	"	450	—	—	450		
11/9/23	"	—	150	—	150		
Total		3330	150	—	3480		

College ABV GC Takipur (Tg) for the month of 7/2023 (197)

EXPENDITURE

Date	Voucher	Particulars	Amount	Remarks
			Rs. P.	
4/9/23	180	Ms. Yashpal,	1500	Supply water tank.
11/9/23	181	Aman College Canteen Takipur (Dr. Biji Bala)		Refreshment on 13/8/23
		Bill No. 101/13.8.22	3500	Yashpal 13/8/23
14/9/23	182	M/S VIPNI WOODEN IND. Kadi Band (Takipur)	12845	Physics, Basic Room, ideas
		Bill No. 106/11.9.2023		
14/9/23	183	M/S K. Xtra India Print Mater. 1st Dist Kangra	560	Anti Dicing Board
		Bill No. 2416/6.9.2023		
21/9/23	184	M/S Aman Ujala Ltd. Monthly Magazine	1099	Library Magazine
27/9/23	185	Aman College Canteen Takipur Kangra	2325	'Hindi' Dishes Refreshment
		Bill No. 102/11.9.23		
30/9/23	186	M/S Bharti Printing Press VPO Chuskeri, Kangra	2950	Memoranda on Hindi Division
		24785		
		Total	24785-00	

Income for the month 3480 Total Income 162193-70

Income D/F 15864-70 Total Expenditure 24785-00

TOTAL 162193-70 BALANCE 137358-70

Teacher [Signature] Checked by [Signature]
Govt. Degree College, Takipur Distt. Kangra (H.P.)

Total Income 137358-70 In Hand NIL

P.O. 137358-70

Principal [Signature]
Atal Bihari Vajpayee Govt. Degree College, Takipur Distt. Kangra (H.P.)

Exp. For the Month 24785-00

Exp. Carried forward 30443-00

From April 55233-00

Exp. Total 55233-00

Bursar [Signature]
Atal Bihari Vajpayee Govt. Degree College, Takipur Distt. Kangra (H.P.)

4.11 Proper record of student attendance and CCA

Yes, college always maintains proper record of student's attendance and CCA for the internal assessment purpose and for student fine.

4.12 Whether ranked by NIRF, other agencies.

Yes, College is 53 ranked by DHE Himachal Pradesh.

49	Atal Bihari Vajpayee Govt College Naura Distt Kangra	743	49
50	Govt College Baldwara Distt Mandi	738	50
51	Govt College Tissa Distt Chamba	737	51
52	Govt Sanskrit College Phagli Distt Shimla	724	52
53	Atal Bihari Vajpayee Govt Degree College Takipur Distt Kangra	723	53
54	Govt Arya Degree College Nurpur Distt Kangra	716	54
55	Thakur Sen Negi Govt College Reckong Peo Distt Kinnaour	716	55
56	Govt College Rajgarh Distt Sirmour	702	56
57	Govt College Daulatpur Chowk Distt Una	702	57
58	Govt College Shahpur Distt Kangra	698	58
59	Govt College Rakkar Distt Kangra	696	59

4.13 Whether accredited by NAAC.

No, College is not accredited by NAAC.

4.14 Whether AQARs are being submitted as per time line annually or not.

No, College is not accredited by NAAC, hence no AQAR has been submitted till now.

4.15 Recognition for exemplary contributions of the staff and students

Nil